

## **FAIR OAKS PARENT INVOLVEMENT POLICY**

Fair Oaks Elementary School agrees to implement the following statutory requirements:

- The school will involve parents in the development and annual revision of the School Parental Involvement Policy.
- The school will annually distribute to parents of participating children, a School Parental Involvement Policy.
- The School Parental Involvement Policy will be in an understandable and uniform format and, to the extent practicable, will distribute this policy to parents in a language the parents can understand.
- The school will make the School Parental Involvement Policy available to the local community.
- The school will annually review and if necessary revise the School Parental Involvement Policy to meet the changing needs of parents and the school.
- The School Parental Involvement Policy will include a school-parent compact.
- The school agrees to be governed by the following statutory definition of parental involvement, and will carry out programs, activities and procedures in accordance with this definition:

*Parental involvement means the participation of parents in regular, two-way, and meaningful communication involving student academic learning and other school activities, including ensuring*

- A) that parents play an integral role in assisting their child's learning;*
- B) that parents are encouraged to be actively involved in their child's education at school;*
- C) that parents are full partners in their child's education and are included, as appropriate, in decision-making and on advisory committees to assist in the education of their child;*
- D) the carrying out of other activities, such as those described in section 1118 of the ESEA.*

### **PART II**                    **DESCRIPTION OF HOW THE SCHOOL WILL** **IMPLEMENT REQUIRED SCHOOL PARENTAL INVOLVEMENT POLICY**

1. Fair Oaks Elementary School will take the following actions to involve parents in the joint development and joint agreement of its School Parental Involvement Policy and its school wide plan, if applicable, in an organized, ongoing, and timely way under section 1118(b) of the ESEA:
  - The School Site Council and site English Learner Advisory Council shall review and revise as necessary the next school year's Parental Involvement Policy during January/February of each year.
  - The proposed Parental Involvement Policy for the next school year will be presented for further advisement to the school's School Site Council prior to the end of the school year.
2. Fair Oaks Elementary School will take the following actions to distribute to parents of participating children and the local community, the School Parental Involvement Policy:
  - The School Compact will be included in the school's beginning of the year packet.
  - The Parental Involvement Policy will be included in the school's beginning of the year packet.
  - The School Parental Involvement Policy and the School Compact will be posted on the school's website.
3. Fair Oaks Elementary School will periodically update its School Parental Involvement Policy to meet the changing needs of parents and the school:
  - The annual revision of the Single Plan for Student Achievement completed by December each year will inform the review/revision of the School's Parental Involvement Policy and the School Compact.
4. Fair Oaks Elementary School will convene an annual meeting to inform parents of the following:
  - That their child's school participates in Title I,
  - About the requirements of Title I,
  - Of the rights to be involved,(lists of rights could include Parent Notice in Table B of the Title I, Part A Parental Involvement Non-Regulatory Guidance, April 23, 2004 (page 45), a copy of Section 1118; a copy of the school's school-parent compact along with the template form Appendix C, page 51 of the Title I, Part A Parental Involvement Non-Regulatory Guidance, April 23, 2004; a copy of the district's district wide parental involvement policy and a copy of the school's parental involvement policy), and
  - About their school's participation in Title I:
  - Back to School Night will include a meeting addressing these issues each year.
5. Fair Oaks Elementary School will hold a flexible number of meetings at varying times, and provide transportation, child care, and/ or home visits, paid for with Title I funding as long as these services relate to parental involvement:
  - Parent Teacher Committee Meetings will be held at least quarterly.
  - School Site Council/ELAC Meetings will be held quarterly.
  - Invitations to all parent meetings will include contact information to arrange transportation for any parents/guardians needing transportation.

6. Fair Oaks Elementary School will provide timely information to parents about the School-wide Title I program:
  - Bi-Monthly Parent Letters providing dates and times for events and meetings will be available to each parent.
7. Fair Oaks Elementary School will provide a description and explanation of the curriculum in use at the school, the forms of academic assessment used to measure student progress, and the proficiency levels students are expected to meet:
  - The School Accountability Report Card and Single Plan for Student Achievement will be posted on the school website.
  - Bi-Monthly Parent Letters and related mailings will include the school's website and note that the School Accountability Report Card and Single Plan for Student Achievement may be viewed electronically or a hard copy is available in the school's front office.
8. Fair Oaks Elementary School will provide parents opportunity to formulate suggestions and to participate, as appropriate, in decisions relating to the education of their children:
  - School Site Council and English Learner Advisory Council agendas shall provide opportunity for parent input.
  - Parent concerns will be directed first to the classroom teacher and then the principal.
9. Fair Oaks Elementary School will submit to the district any parent comments if the Single Plan for Student Achievement under section (1114)(b)(2) is not satisfactory to parents of participating children.

**PART III SHARED RESPONSIBILITIES FOR HIGH STUDENT ACADEMIC ACHIEVEMENT**

Fair Oaks Elementary School will support a partnership among the school, parents and the community to improve student academic achievement as described below:

1. The school will incorporate the School-Parent Compact as a component of its School Parental Involvement Policy:
2. The school with the assistance of the district will assist parents in understanding topics such as:
  - The State's academic content standards,
  - The State's student academic achievement standards,
  - The State and local academic assessments including alternate assessments,
  - The requirements of Title I,
  - How to monitor their child's progress, and
  - How to work with educators:
 These topics will be addressed as follows:
  - Monthly Parent Teacher Committee Meetings
  - Annual Title I Presentation prior to Back to School Night
  - Parent Handbook access explained in the Beginning of the Year Packet.
  - Information posted on the district/school website.
3. The school with the assistance of the district will provide materials and training to help parents improve their children's academic achievement via activities such as literacy training, using technology:
  - District sponsored parent nights supporting all parents include:
    - Annual Parent Orientation for Parents of Gifted Learners
    - Gang Prevention Awareness
  - District sponsored parent nights supporting parents of English Learners include:
    - Understanding the CELDT and STAR scores (Offered each fall)
    - Supporting my child to pass the CAHSEE
4. The school and district will provide collaboration of programs and activities related to parent and community involvement:
  - The school will send parent/staff representation to quarterly District Parent Involvement Advisory Council Meetings.
  - The school will send parent/staff representation to quarterly DELAC Meetings.
  - Site representation at the District Parent Involvement Advisory Council and DELAC will monitor the implementation of the district's Parent Involvement Action Plan, advise upon the upcoming year's Parent Involvement Action Plan, and carry pertinent information back to School Site Council, ELAC, and Parent Teacher Committee Meetings.
5. The school will, to the extent feasible and appropriate, take the following actions to ensure that information related to the school parent-programs, meetings, and other activities, is sent to the parents of participating children in an understandable and uniform format, including alternative formats upon request, and, to the extent practicable, in a language the parents can understand.

**PART IV. DISCRETIONARY SCHOOL PARENTAL INVOLVEMENT POLICY COMPONENTS**

1. Involving parents in the development of training for teachers, principals, and other educators to improve the effectiveness of that training:
  - Parent representatives on the School Site Council and the Single Plan for Student Achievement Revision Team will advise upon staff development included in the SPSA.
2. Providing the necessary literacy training for parents from Title I, Part A funds, if the school district has exhausted all other reasonably available sources of funding for that training:
  - Parent representatives on the School Site Council and the Single Plan for Student Achievement Revision Team will advise upon parent literacy training to be included in the SPSA.
  - Parent representatives on the District Parent Involvement Advisory Council and DELAC will advise upon parent literacy training to be included in the LEA Plan (Local Educational Agency Plan describing district activities).
3. Paying reasonable and necessary expenses associated with parental involvement activities, including transportation and child care costs, to enable parents to participate in school-related meeting and training sessions:
  - Parent representatives on the School Site Council and the Single Plan for Student Achievement Revision Team will advise upon the budget related included in the SPSA.
  - Parent representatives on the District Parent Involvement Advisory Council and DELAC will advise upon the budget to be included in the LEA Plan (Local Educational Agency Plan describing district activities) and the District Parent Involvement Action Plan.
4. Training parents to enhance the involvement of other parents:
  - Parent representatives from this site will participate in annual training of trainers that the District Parent Involvement Advisory Council members participate in. As trainers themselves, the site representatives will carry pertinent training back to their sites.
  - Parent representatives on the School Site Council and the Single Plan for Student Achievement Revision Team will advise upon training to be included in each year's SPSA.
5. In order to maximize parental involvement and participation in their children's education, the site will endeavor to arrange school meetings at a variety of times, or conducting in-home conferences between teachers and/or staff.
6. Establishing a district wide parent advisory council to provide advice on all matters related to parental involvement in Title I, Part A programs:
  - A District Parent Involvement Advisory Council meets quarterly.
  - Members of the District Parent Involvement Advisory Council are trained annually. Training includes review of exemplary models of Parental Involvement.
8. Developing appropriate roles for community –based organizations and businesses, including faith-based organizations, in parental involvement activities:
  - Parent representatives on the School Site Council and the Single Plan for Student Achievement Revision Team will advise upon community involvement to be included in the SPSA that will support site academic goals.
9. Providing other reasonable support for parental involvement activities under section 1118 as parents may request.